

Lionel Johnson, Jr.  
Mayor

Kevin Ambeau, Sr.  
Police Chief



City Council:  
Ronald Grace, Sr.  
Melvin Hasten, Sr.  
Jeffery Hayes, Sr.  
Ralph Johnson, Sr.  
Kelvin York, Sr.

**CITY OF ST. GABRIEL**

*"A City of Pride, Progress & Possibilities"*

**NEIGHBORHOOD PARTICIPATION PLAN (NPP)**

Type of Application (Circle one):      (Conditional Use Permit)      (Variance)      (Rezoning)

Date of Planning & Zoning Public Hearing \_\_\_\_\_ Date of City Council Public Hearing \_\_\_\_\_

1. A brief description of the proposal.

\_\_\_\_\_  
\_\_\_\_\_

2. A general description of how parties on the contact list will be informed of any changes or amendments to the proposed project after the applicant's initial contact.

\_\_\_\_\_  
\_\_\_\_\_

3. A statement as to how those impacted by the proposal will be provided an opportunity to discuss the request if issues or questions should continue or suddenly arise.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. A list of the concerns, issues, and problems expressed by the participants.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. A statement as to how each concern, issue, and problem is addressed and how the applicant intends to continue to address them. If the concern, issue, or problem is not being addressed, the applicant shall state the reasons.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**6. Mandatory Attachments**

- a. Copy of US Post Office Certified mail receipt for letters sent to all property owners within 300 feet (Letters must be mailed by applicant at least 14 days prior to date of public meeting).
- b. Site Plan, Pictures, Maps, or drawings/plans and any other supporting documents.
- c. A contact list for notifying all applicable individuals and entities **(Provided by city)**.
- d. Map for contact list within 300 feet **(Provided by city)**

*P.O. Box 597 • 5035 Iberville Street • St. Gabriel, LA • Tel: (225) 642-9600 • Fax: (225) 642.9670 • Website: [www.cityofstgabriel.us](http://www.cityofstgabriel.us)*

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# NOTICE OF PUBLIC MEETING

Notice is hereby given that a public meeting will be held for the above referenced project. The purpose of the meeting is to inform all adjacent property owners of the application submitted to the city with a goal to solicit any input. This public meeting will be held as part of the requirements of meeting the St. Gabriel Zoning Ordinance Neighborhood Participation Plan (NPP) requirements. Following the public meeting Planning and Zoning Public Hearing will be held on \_\_\_\_\_ and City Council Public hearing will be held on \_\_\_\_\_

A copy of map and application documents will be made available at the public meeting.

Should you have any questions, please feel free to contact \_\_\_\_\_ at \_\_\_\_\_

**LOCATION OF PUBLIC MEETING:** \_\_\_\_\_ **TIME OF MEETING** \_\_\_\_\_

**DATE OF PUBLIC MEETING: (Min. 5 day notice, max 30 days):** \_\_\_\_\_

**TYPE OF APPLICATION SUBMITTED TO CITY:** (Conditional Use Permit) (Variance) (Rezoning)

**PROPERTY OWNER:** \_\_\_\_\_

**APPLICANT'S REPRESENTATIVE:** \_\_\_\_\_

**TYPE OF APPLICATION:** (Conditional Use Permit) (Variance) (Rezoning)

**DESCRIPTION OF APPLICANT'S REQUEST**

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<b>PUBLIC NOTICE REQUIREMENTS</b>			
TYPE OF APPLICATION	WRITTEN NOTICE	POSTED NOTICE OF PUBLIC HEARING	PUBLISHED NOTICE OF PUBLIC HEARING
Variance	Applicant Responsibility-10 days	City Responsibility	City Responsibility
Special/Conditional Use Permit	Applicant Responsibility-10 days	City Responsibility	City Responsibility
Rezoning	Applicant Responsibility-10 days	City Responsibility	City Responsibility

**Note:** A 5 day minimum, 30 day maximum public notice required.

## NOTICE OF PUBLIC MEETING

Type of Application:   (Conditional Use Permit)           (Variance)           (Rezoning)

Location of Project: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Applicant's representative: \_\_\_\_\_

### PUBLIC MEETING SIGN-IN SHEET AND PETITION

NAME	ADDRESS	PHONE NUMBER	SIGNATURE	SUPPORT OR IN OPPOSITION
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