

Lionel Johnson, Jr.
Mayor



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CITY OF ST. GABRIEL

"A City of Pride, Progress & Possibilities"

SWIMMING POOL PERMIT INFORMATION & CHECKLIST

A. APPLICABLE CODES

1. All swimming pools, spas and associated decks shall be constructed in accordance with the 2015 Residential IRC, 2015 IECC, 2017 NEC and City of St. Gabriel adopted codes, ordinances and policies.

B. PERMIT REQUIREMENTS

1. A pool building permit is required for the construction of pools. Only property owners or licensed pool contractors are allowed to apply for permits to construct pools. Permit applicant must fill application for swimming pool permit.
2. Permit fees: \$50. Contractors annual registration fees \$150.
3. Registration and licensing - Contractors must also provide sales tax clearance certificate, proof of insurance & workers compensation and State of Louisiana residential swimming pool license.

C. PLAN SUBMITTAL REQUIREMENTS:

1. Submit plot plan of property drawn to scale that shows pool & equipment location, servitudes, address, lot number, subdivision, setback from property lines and any streets or alleys the property fronts.
2. Submit plan showing all electrical wiring and equipment - pool bonding, wiring etc.
3. Submit plan showing all plumbing equipment and piping.

D. INSTALLATION REQUIREMENTS

1. **POOL FENCES:** All swimming pools or other outside body of water, with a depth greater than 18 inches, designed or used for swimming, dipping or immersion purposes, shall be completely enclosed with fence or walls not less than 5 feet in height with no openings greater than 4 inches. Walls of buildings may be used as part of such enclosure. All gates shall be equipped with self-closing and self-latching devices. Exterior doors from any habitable building need not be so equipped. Pool final inspections will be withheld until all requirements specified for the fence have been complied with. Other protective devices or structures may be used so long as the degree of protection afforded by the substitute devices or structures is not less than the protection afforded by the fence, gate, and latch described herein.
2. **POOL GATE:** Meets above-listed fence requirements, opens away from the pool, self-closing and latching. Release mechanism is located at least 54" above finished grade when located on the side of the gate away from the pool **or** is located on the pool side at least 3" below the top of the barrier and has no opening greater than 1/2" within 18" of the release mechanism, double gates must have one leaf secured in place. Utility/service gates are not required to meet the swing or self-closing requirements and must remain locked.

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3. **ENERGY CODE REQUIREMENTS.** All pool heaters shall be equipped with an accessible on/off switch; fuel gas heaters shall not have continuously burning pilot lights. Automatic time switches shall be installed unless public health standards require 24 hour pump operation and where required to operate solar-and-waste-heat-recovery heating systems. Heated pools shall be equipped with a vapor-retardant pool cover on or at the water surface, pools heated to more than 90° shall have a pool cover with an R-12 value (not applicable when over 60% of energy used for heat is derived from solar energy source).
4. **SETBACKS.** Swimming pools shall be a minimum of five (5) ft. from residence or building, including deck. Swimming pools, decks and equipment shall be a minimum of three (3) ft. from side property lines and not to encroach into any easement including deck.
5. **DRAINAGE AND SERVITUDES:** The pool and/or deck may not encroach into any drainage, utility or other easement. Installation and construction work to be done cannot alter the existing drainage of the property. It shall be the pool contractor's responsibility to see that these requirements are met and a final inspection by the City is conducted before the pool is placed into operation. A Letter of Certification by the CONTRACTOR stating that work to be done will not alter the existing drainage of the property.
6. **PLUMBING INSTALLATION:** All pools shall have a backwash line and P-trap installed, cartridge or non-cartridge filter and must have a cap on P-trap to prevent rainwater and objects from entering the sanitary sewer. All pools shall utilize the attached backwash line detail.
7. **ELECTRICAL INSTALLATION:** No electrical equipment shall be placed within six (6) ft. of the water's edge. • All exterior convenience outlets shall be protected by a ground fault circuit interrupter. • All exterior convenience outlets closer than six (6) ft. to the water's edge shall be discontinued. • All overhead conductors shall not be closer than approved by the electric utility provider and the 2014 NEC Section 680.8.

E. INSPECTION REQUIREMENTS

Scheduling Inspections

1. Call (225) 642-9600 or schedule online on mypermitnow.gov

Plumbing Inspections

1. Rough-in: test all piping to 30psi before concrete poured
2. Final: Check pool filler air gap, backwash connected to sewer, hose bibs have vacuum breaker etc.

Electrical Inspections

3. Pool bonding before concrete poured
4. Pool DECK bonding before concrete poured
5. Final inspection of equipment installation/connection

F. OTHER REQUIREMENTS

1. Call Louisiana One Call at 1-800-272-3020, before digging.
2. Pools, walls and landscaping features constructed or placed in a manner that block or restrict drainage flow are illegal.
3. The city does not enforce private subdivision restrictions. Please be sure to have approval from your subdivision association prior to obtaining permit.

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